**Beckermet Reading Rooms Community Interest Company (CIC)**

**Bar Policy**

This policy is predicated on maximising the utilisation of the Reading Room Premises Licence to legally sell alcohol, in order to attract a greater diversity of events and attendees and generate income from which any surplus contributes to the running costs of the Reading Rooms.

Licensing Objectives

The operation of the Reading Rooms bar service must always be conducted in a manner that supports the prevention of crime and disorder, public safety, prevention of public nuisance, and the protection of children from harm.

Principles

The following principles inform and influence the policy to achieve the objectives:

1. Alcoholic drinks consumed in the RR must be sold by the Reading Rooms Bar Service, under licence.
2. The Bar Service is offered for all RR bookings. For private party events it may be necessary to make a charge for this service.
3. The Bar Service will be competitively priced but is limited to the sale of bottled/tinned beers and cider, wine by 125, 175 or 250ml measures, pre-mixed sprits, low-alcohol beers, non-alcoholic and soft drinks. Bar snacks (crisps, nuts) will also be available.

Responsibilities

1. The Premises Licences is displayed in the entrance foyer.
2. The Designated Premises Supervisor is named on the Premises Licence.
3. Each Bar Service will be supervised by a Lead Volunteer who has been inducted by the Designated Premises Supervisor.

Bar Policy

Bar Managers will understand and must operate the following measures:

* 1. Compliance with the Premises Licence, specifically alcohol will only be served until 11pm, or midnight on Friday & Saturdays.
	2. Under 18s will not be permitted to buy alcohol, or drink alcohol, or have alcohol bought for them.
	3. Anyone seeking to buy alcohol, who does not appear to be 18, must be challenged to produce valid photo ID that states their date of birth.
	4. Anyone who appears to be drunk must not be served with alcohol.
	5. Anyone whose behaviour causes concern must not be served alcohol and should be asked to leave the Reading Rooms if the unacceptable behaviour continues.
	6. The Reading Rooms has a zero-tolerance policy towards illegal behaviour. Any person who is violent, damages Reading Rooms property, or is believed to be using or supplying illegal drugs must be directed to leave immediately, and the Police should be informed.
	7. Any one seen to be consuming their own alcohol on the premises will be asked to leave.
	8. In the event of violent or uncontrolled behaviour towards other persons, the Police should be called. Reading Rooms staff, volunteers and users should not approach, or take any action that risks their own safety, when dealing with such persons.
	9. Persons leaving the Reading Rooms after 10pm are expected to do so quietly and with due respect to local residents.
	10. Ensure that the RR Bar Price List is clearly displayed, and the bar area is tidy and clean during and at the conclusion of the event/bar service.
	11. All purchases will be made in cash, or via digital means, no casual credit will be given.